

# Waterloo Central School District

109 Washington Street  
 Waterloo, New York 13165  
 Phone 315-539-1500  
 Fax 315-539-1504  
[www.waterloocsd.org](http://www.waterloocsd.org)



## SUBSTITUTE APPLICATION INSTRUCTIONAL

### Personal Information

Last Name		First	Middle	Date
Home Address				Home Phone ( ) Other Phone ( )
City/State/Zip Code				Email
Certification Area	Type Perm. /Prof.	Type Prov./Initial	Expiration Date	Certification Number
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____

### Professional Education (Please list most recent first)

School/Location	Degree	Major	Minor	GPA

### Professional Work Experience (Please list most recent first including student teaching)

Employer	Address	Dates Employed	Supervisor	Kind of Work

**Military:**

In the United States Armed Forces: Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, complete below.  
 Length of Service: \_\_\_\_\_ Branch: \_\_\_\_\_ Date of Discharge: \_\_\_\_\_

**Extracurricular Activities and Athletics**

List any extracurricular activities in which you would like to become involved:	List any athletic activities in which you would like to become involved:  What coaching certificates do you hold?
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**Professional References:** Please provide the names of those who have closely observed your work. In the case of experienced teachers, present and former superintendents, principals and other supervisors are preferred.

Name	Institution	Official Position	Present Address	Telephone

**Additional Information** (You are invited to attach any additional information that would help us know you better.)

Have you ever been convicted of a felony? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you been fingerprinted? Yes \_\_\_\_\_ No \_\_\_\_\_ When? \_\_\_\_\_

Have you submitted your fingerprints to NYSED? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you have a NY TEACH Account? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever applied to the Waterloo Central School District? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, for what position did you apply? \_\_\_\_\_ When? \_\_\_\_\_

Have you received tenure in any school district or BOCES in New York State? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, where and when? \_\_\_\_\_

I hereby declare the information provided by me on this application is true, correct and complete to the best of my knowledge. I understand that if employed, any misstatement or omission of fact on this application shall be considered cause for dismissal. I hereby authorize any individual, company or institution with who I have been associated to furnish the Waterloo Central School District with any information concerning my employment. I authorize the Waterloo Central School District to investigate my background now or in the future, to verify the information provided and I release from liability all persons and or corporations supplying information concerning my background.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*The Waterloo Central School District is an Equal Opportunity Employer and does not discriminate based on age, color, religion, creed, disability, marital status, gender, sexual orientation, veteran status, national origin or race in the education program and activities which it operates.*

Mail to:  
 Terri Bavis, Superintendent of Schools  
 Waterloo Central School District  
 109 Washington Street  
 Waterloo, NY 13165

# Instructional Substitute Areas of Interest

Name

Please circle the days/times and indicated the dates between 9/1 and 6/30 that you will be available to work. Also, Check off the subject areas and grade levels that you would feel comfortable subbing for.

Availability					
AM	M	T	W	Th	F
PM	M	T	W	Th	F

Dates Available

K-2	3-5	Elementary Positions	6-8	Middle School Positions	9-12	High School Positions
		Teacher		English		English
		Teacher Assistant		Reading		Reading
		Aide		ENL/ELL		ENL/ELL
		Special Ed		Math		Math
		Art		Social Studies		Social Studies
		Computer		Science		Science
		Music		French		French
		Physical Education		Spanish		Spanish
		Music		Health		Health
		Library		Family & Consumer Science		Family & Consumer Science
		Reading		Art		Art
		Speech		Technology		Technology
		Nurse		Speech		Speech
		Floating Sub.		Music		Chorus
				Band		Band
				Library		Library
				Resource Room		Business
				Testing Center		Special Education
				Teacher Assistant		Resource Room
				Aide		Testing Center
						Teacher Assistant
						Aide

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Approved for :	Interviewed BY:
Skoi-Yase	
Lafayette	
Middle School	
High School	