



**Waterloo Central School District
Student 1 to 1 Device Program
Check List and Acknowledgement Form**

Grade: _____

Student Name: _____

<i>You will receive your assigned electronic device (laptop) once the student and parent have completed this acknowledgement form</i>	Student Initial	Parent Initial
1. I have read and understand our School District Code of Conduct and Acceptable Use Policy as approved by our Board of Education and agree to follow them at all times. I will not attempt to go around existing security measures such as internet filters or firewalls.		
2. I will not loan my Laptop out to anyone or leave it unattended unless it is locked in a secure place. My family is responsible for the cost of a replacement (\$600) should my laptop become lost or stolen due to "gross negligence".		
3. I understand that a case is required to protect the surface from scratches and protect against accidental falls. I know that damage to this case will result in a replacement fee of \$60.		
4. I understand that I have no expectation of privacy on the Laptop and that my use and content is monitored. I also understand that my Laptop will be filtered and managed at home and at school and I will not try to access inappropriate material.		
5. I will keep the Laptop lid fully closed whenever it is moved from one point to another.		
6. I agree to be a good digital citizen and not harass, bully, or be insensitive to others when I am online. This includes protecting my identity and passwords and not placing myself or others at risk by sharing personal information online.		
7. I understand that I need to return the Laptop, case and power adapter at the end of every school year and that I will receive the same Laptop back the following school year.		
8. I will keep my device fully charged at home before bringing it to school each day. (Students in grades 7-12 only)		
9. I will not place marks or adhesive labels on the device or carrying bag.		
10. I will do my best to use my Laptop to learn information and create great things!		
11. The student and their parents have indicated on our Registration Form if they wish to allow the use of student work and of pictures on the internet. Those policies will apply to the 1: 1 Electronic Device Use Agreement. Student work will be solely shared to serve the purpose of improving our school and public relations by promoting the positive image and work of the teachers and students within the school. If you do not wish to have student pictures, work, etc. displayed on the internet, please file appropriate form with your building principals.		

Please sign below for agreement to participate in the 1:1 electronic device program.

24/7 use during the school year is for grades 7-12 only, grade K-6 will keep their devices at school

By Signing this form, you acknowledge that you have read and understand the 1-to-1 Technology Initiative Program Handbook, have completed the above checklist and agree to follow the procedures outlined for the 1-to-1 Technology Initiative.

Student Name (printed clearly) _____ Grade: _____

Student Signature _____ Date _____

Parent/Guardian Name (printed clearly) _____

Parent/Guardian Signature _____ Date _____

This completed and signed form is a mandatory requirement for the assigning and issuing of a Waterloo School District 1 to 1 electronic device. It must be filed prior to the issuing and assigning of a device. Students will not receive their laptops until your building principal or the principal's designee received a signed form.

I _____ have received my device on _____
Student Name Date

Student Signature