



Waterloo Teachers' Resource Center
Waterloo High School Room B 216
96 Stark Street., Waterloo, NY 13165
315-539-5454 (internal calls Ext. 4182)
wtrc@waterloocsd.org
Sandy Ahart and Matt Parker, Co- Directors

Agenda

October 4, 2021 4:00 PM - 5:00 PM

1. Welcome – Shawn Orcutt

Welcome to new Policy Board members:

- ✚ Chrissy Jacobs – Higher Education representative from Hobart William Smith Colleges
- ✚ Tracy Cardinale – Parent representative
- ✚ Karen Burcroff – Business representative (United Way of Seneca County)

Review of Policy Board member roles and responsibilities using attached document,

ROLES AND RESPONSIBILITIES OF TEACHER CENTER POLICY BOARDS (From New York State Teacher Centers Director Guide 2018)

2. Approval of minutes from June 9, 2021 – Shawn Orcutt

Click the link for the minutes: [Waterloo Teachers' Resource Center \(waterloocsd.org\)](http://waterlooteachersresourcecenter.org)

3. Professional Development update – Matt Parker

- ✚ Review approval process and paperwork for Collegial Circles
- ✚ Review and request approval of job descriptions to be posted for upcoming Professional Development sessions
- ✚ Share information regarding Professional Development being offered free of charge from our network, GTRCN, and NY State Teacher Centers through the State Leadership Team (SLT)
- ✚ Discussion: Would the Policy Board approve reimbursement for books purchased by participants of Book Studies offered by GTRCN or SLT? For example, Stretching Your Learning Edges is \$34.95 and The Agile Learner is \$24.95.

4. Hobart William Smith Colleges update – Chrissy Jacobs

5. Other

- ✚ Reporting of Center's use for August and September – Sandy Ahart
- ✚ Establish hours of operation to post that the Center will be open for walk-ins

6. Set next meeting date

7. Meeting Adjourned

Waterloo Teachers' Resource Center Mission:

“To support educators’ professional growth thus helping students to meet or exceed the New York State Standards.”