



Reopening Plan

August 2020

All of us at Waterloo High School are looking forward to having students return to school in some capacity in September. We are dedicated to keeping our students healthy and safe and to support their learning and growth. This plan details areas that are continuously being assessed for a safe reopening of our school. Sections are included on the following topics: School Schedule (Hybrid or Remote), Health and Safety, Transportation, Communication with Families, Breakfast and Lunch, Social/Emotional Well-Being, Attendance and Chronic Absenteeism, Teaching and Learning, Athletics and Extracurricular Activities, and FLTCC/Tech Center.

Input from all stakeholders (parents/guardians, students, staff, community members) has been and will continue to be very important as we prepare for the upcoming school year. If you are reviewing this document and have a question about anything or notice that something important has not been addressed in the plan, please contact the school.

Waterloo High School Hybrid Schedule

- **High School:** Students follow a block schedule on Monday, Tuesday, Thursday, Friday.
 - **Group 1** attends school on Mondays & Tuesdays and participate in remote instruction on Thursdays & Fridays.
 - **Group 2** attends school on Thursdays and Fridays and participate in remote instruction on Mondays and Tuesdays.
- **All Students*:** Students access independent, synchronous learning each Wednesday. Certain students are identified to receive additional intervention or specialized instruction on Wednesdays to meet their program needs.

Week 1	Monday A-day	Tuesday A-day	Wednesday A-day	Thursday B-day	Friday B-day
	<u>Group 1</u> <i>In School</i> Per. 1, 2, 3, 4	<u>Group 1</u> <i>In School</i> Per. 5, 6, 7, 8	<u>Groups 1 & 2</u> Remote Instruction* Per. 1-8	<u>Group 1</u> <i>At Home</i> Per. 1, 2, 3, 4	<u>Group 1</u> <i>At Home</i> Per. 5, 6, 7, 8
<u>Group 2</u> <i>At Home</i> Per. 1, 2, 3, 4	<u>Group 2</u> <i>At Home</i> Per. 5, 6, 7, 8	<u>Group 2</u> <i>In School</i> Per. 1, 2, 3, 4		<u>Group 2</u> <i>In School</i> Per. 5, 6, 7, 8	
Week 2	Monday B-day	Tuesday B-day	Wednesday B-day	Thursday A-day	Friday A-day
	<u>Group 1</u> <i>In School</i> Per. 1, 2, 3, 4	<u>Group 1</u> <i>In School</i> Per. 5, 6, 7, 8	<u>Groups 1 & 2</u> Remote Instruction* Per. 1-8	<u>Group 1</u> <i>At Home</i> Per. 1, 2, 3, 4	<u>Group 1</u> <i>At Home</i> Per. 5, 6, 7, 8
<u>Group 2</u> <i>At Home</i> Per. 1, 2, 3, 4	<u>Group 2</u> <i>At Home</i> Per. 5, 6, 7, 8	<u>Group 2</u> <i>In School</i> Per. 1, 2, 3, 4		<u>Group 2</u> <i>In School</i> Per. 5, 6, 7, 8	

<u>Daily Block Schedule</u> Mon, Tues, Thurs, Fri		<u>Shortened Period Schedule</u> Wednesday	
Student Arrival 7:15-7:30 a.m.			
Block 1 (per. 1 or 5)	7:35 – 8:41 a.m.	Period 1	7:35 – 8:06 a.m.
		Period 2	8:10 – 8:41 a.m.
Block 2 (per. 2 or 6)	8:45 – 9:51 a.m.	Period 3	8:45 – 9:16 a.m.
		Period 4	9:20 – 9:51 a.m.
Block 3 (per. 3 or 7)	9:55 – 11:01 a.m.	Period 5	9:55 – 10:26 a.m.
		Period 6	10:30 – 11:01 a.m.
Lunch/Tribe	11:05 – 12:05 p.m.	Lunch/Tribe	11:05 – 12:05 p.m.
Block 4 (per. 4 or 8)	12:09 – 1:15 p.m.	Period 7	12:09 – 12:40 p.m.
		Period 8	12:44 – 1:15 p.m.
Teacher Prep		1:15 – 2:00 p.m.	
Staff Meetings & Remote Interventions		2:00 – 2:45 p.m.	

* Depending on academic needs, some students may attend school in-person on Wednesday

FLTCC Juniors: Blocks 1, 2, 3, and first lunch group
 FLTCC Seniors: Blocks 1 (leave 15 min. early), 4 and second lunch group

Waterloo High School Remote Learning Schedule

Parents can choose full time remote learning (five days per week) for their child instead of the Hybrid Schedule. Remote students will each receive a school laptop and a schedule of daily classes and will be expected to login on their laptop daily and "attend" all their classes virtually. Attendance is mandatory just as if the student were in the school building. Attendance will be taken each period by the teacher.

A web cam will be set up in each classroom so that students at home will have a live view of their teacher and will be able to hear the classroom and the teacher's instruction. Teachers will have time in the afternoons from 2:00-2:45 p.m. to meet virtually with individual students or small groups of students to provide extra help as needed. Technology support will be provided as needed for any problems the student is having with their laptop. Parents and/or students can email the HS Help Desk at HSHelpDesk@waterloocsd.org and someone will be able to assist the student. In addition, an Online Learning Handbook will be provided to all students to help them navigate remote learning.

Hotspots will be provided for any family that does not have internet access. If verified by the district that the hotspot does not work and there is no internet connectivity in the area where the student lives, paper copies will be provided, and teachers will call students daily to check in.

Health and Safety

Health Checks:

- Parents/guardians and staff members will be provided resources to educate themselves regarding the careful observation of symptoms of COVID-19 and health screening that must be conducted each morning before coming to school.
- Parents/guardians and school staff will be instructed that any student or staff member with a fever of 100°F or greater and/or symptoms of possible COVID-19 virus infection should not be present in school. The Centers for Disease Control and Prevention (CDC) keeps an up to date list of [symptoms of Coronavirus](#) on its website. This list is not all inclusive as some individuals may display other symptoms or may be asymptomatic.
- Centers for Disease Control and Prevention, Stay Home When You Are Sick. <https://www.cdc.gov/flu/business/stay-home->
 - If families cannot screen students, they will notify the school and their student will be scheduled a time to be screened at school before starting school each day.
 - **Those that cannot be screened at home must be transported to school by the parent/guardian and not on the school bus.** Those students will be assigned a

screening appointment by the WHS Health Office as soon as possible and in a confidential manner.

- Anyone with a temperature of 100 degrees Fahrenheit or higher will not be present in school.
 - As of 7/13/2020 these are the most common COVID-19 symptoms (not limited to):
 - Fever or chills (temp 100 or greater)
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
 - If your children exhibit any of these symptoms you may want to contact your health provider.
- Staff will also monitor student symptoms and alert the school nurse if any of the following symptoms are observed:
 - Flushed cheeks
 - Rapid or difficulty breathing (without recent physical activity)
 - Fatigue, and/or irritability
 - Frequent use of the bathroom
- Daily screenings are required for all staff and students.
 - Staff must complete and submit an electronic health screening every day before reporting to school.
 - Parents/Guardians will screen their child at home before school. **If that is not possible, the parent/guardian will notify the school before their child enters the building so they can be assigned a screening appointment by the school nurse. Those that cannot be screened will be transported to school by the parent/guardian and not on the school bus.** Those students will be screened by the WHS Health Office as soon as possible and in a confidential manner.
 - School visitors including contractors, vendors, and general visitors will be screened using pre-approved questions that follow guidance from the CDC and Department of Health.
 - The Waterloo CSD will provide occasional reminders to all staff, parents/guardians, and students to conduct daily health screenings before entering school.

- At school screenings for symptom-free students:
 - An additional staff member will be assigned to the WHS Health office to supervise students as they wait for their screening. This individual will be trained to administer screenings while wearing PPE. This individual will assist in screening student issues that arise but do not require a school nurse.
 - Students and staff will maintain social distancing practices as well as wearing PPE throughout the screening process.
 - Students receiving screenings at school will be scheduled to enter the WHS Health Office before general student arrival to minimize contact before screening.
 - PPE for school nurses includes surgical masks, face shield, disposable gloves.
 - Nurse will wash hands, before and after screening a student, for 20 seconds with soap and water, or if not available use a 60% alcohol-based hand sanitizer.
 - If screening multiple students, the nurse will put on a new pair of gloves as well as a new probe on the thermometer.
 - The Waterloo CSD plans to have families complete a digital screening questionnaire each morning. Email reminders will be sent to families each day to help remind families to complete the screening questionnaire.

Healthy Hygiene Practices:

- Waterloo High School will post signs throughout the facility that educate and remind all present to practice healthy hygiene. Examples include:
 - Stay home if they feel sick
 - Cover their nose and mouth with an acceptable face covering and social distance wherever possible.
 - Properly store, clean, and discard when necessary PPE.
 - Report symptoms or exposure to COVID-19
 - Follow hand hygiene and cleaning and disinfection guidelines
 - Follow respiratory hygiene and cough etiquette.
- Waterloo High School will post signs in the following areas:
 - Entrances
 - Restrooms
 - Cafeteria or other dining areas
 - Classrooms
 - Administrative offices
 - Auditorium
 - Custodial and cleaner areas

- Field House Lobby
- Fitness Center
- Hand Hygiene:
 - Washing with soap and water for at least 20 seconds is most effective and preferred when possible.
 - Using a 60% alcohol-based hand sanitizer when washing hands is not possible.
 - If hands are noticeably soiled, hand sanitizer is not effective, and individual should be directed to wash with soap and water.
 - Hand sanitizer will be provided in common areas where hand washing is not convenient or accessible.
 - Paper towel dispensers will be available near hand washing stations.
 - WCSD is disconnecting hand dryers currently installed throughout facilities.
 - WCSD is installing additional paper towel dispensers and water bottle fill stations. Drinking fountains will be disabled, students and staff will be provided a water bottle to fill at bottle fill stations.
 - Promotion of proper hand washing before meals, after Physical Education, before and after removing PPE, and other times as appropriate.
- Respiratory Hygiene:
 - Students and staff must cover their mouths or noses with a tissue when coughing or sneezing and dispose of the tissue appropriately.
 - If no tissue is available, using the inside of the elbow or shirtsleeve is appropriate.
 - Always perform hand hygiene after coughing, sneezing, handling tissues or other soiled material.
 - Schools and buses will provide new PPE (i.e. disposable masks) if a student's PPE becomes soiled during the school day.

Physical Distancing:

- Always maintain six feet of distance where possible, twelve feet distance if singing, projecting voice, playing an instrument, or while in a physically demanding activity.
- Stagger arrival and dismissal times as well as ingress and egress to avoid congestion. Multiple entrances and exits may be used for student arrival and dismissal. Buses and parent drop off occur at Waterloo High School between 7:15-7:30 a.m. Students will be dismissed between 1:00-1:15 p.m. on a staggered schedule to buses or parent pick up.
- **Mask breaks will occur if/when a class is taken outside and while social distanced. During inclement weather, mask breaks may be provided on a rotating schedule, while social distancing, in a large open area such as the cafeteria, gymnasium, or auditorium.**
- School architects reviewed building plans with building principals to determine occupancy considerations with new space recommendations.

- Reduce student movement throughout the day as much as possible. Fewer transitions throughout the day. Remaining in Tribe Time for lunch. Staggering lunch times so students can socially distance to and from lunch pick up.
 - WHS will use block scheduling to reduce hallway transitions from 8 to 4 periods.
 - Classrooms will be disinfected between classes before students arrive to a new class.
- Limit use of shared supplies. (WHS has ordered supplies for families with this in mind)
- For shared equipment, such as technology equipment or microscopes- gloves will be provided for students when using. Cleaning protocols between classes will also be followed.
- Use of vinyl floor tape, signs, posters, etc. to mark pedestrian one-way traffic flow directions around the school.
- Eliminate use of lockers to limit gathering of students in proximity in halls. Students will leave textbooks at home and access online text while in person at school to eliminate need to carry textbooks throughout the school day when possible. Many of our textbooks are available in online versions.
- Limit gatherings in small spaces.
- Use online meetings as much as possible to limit school-wide meetings involving large groups of students, staff, or community members.
- Medically Vulnerable/High-Risk Groups
 - The following groups have been identified as having increased risk for complications from COVID-19:
 - Individuals 65 years and older
 - Pregnant individuals
 - Individuals with underlying health conditions
 - Chronic lung disease or moderate to severe asthma
 - Serious heart conditions
 - Immunocompromised
 - Severe obesity (body mass index of 30 or higher)
 - Diabetes
 - Chronic kidney disease
 - Liver disease
 - Sickle cell anemia
 - Children who are medically complex, who have neurologic, genetic, metabolic conditions, or who have congenital heart disease are at higher risk for severe illness from COVID-19 than other children.
 - Students with special needs or students who are medically fragile may not be able to maintain social distancing, hand/respiratory hygiene, or wear a face covering or mask. Parents/Guardians should work with their health care

provider to make an informed decision on how best to meet the child's needs at school while protecting their health and safety.

- Transitioning these students back to school requires planning and coordination with:
 - School health Services Personnel
 - Special Education Personnel
 - Pupil Personnel Services
 - Administration
- **All Remote Instruction will remain an option for students/families who may be at additional risk when attending instruction in person.**
- Staff with special health needs or who may be medically vulnerable will notify their supervisor and Superintendent Bavis to plan for additional precautions.

Personal Protective Equipment (PPE) and Cloth Face Coverings:

- Waterloo High School will follow all the latest guidance from OSHA and the CDC for information on the most effective practices for PPE.
- Waterloo High School will provide adequate supplies of PPE for school health professionals, including but not limited to, face masks, respirators (N95), eye protection or face shields, gloves, disposable gowns.
- All individuals in school facilities or on school grounds must be prepared to put on a face covering and social distancing must be maintained. This includes but is not limited to:
 - Whenever they are within six feet of someone
 - In classrooms
 - In hallways
 - In restrooms
 - In other congregate settings such as buses
- Waterloo CSD will supply staff with acceptable face coverings if they do not wish to use their own. Waterloo will also have enough face coverings to provide them for students in the event they do not have one or forget/damage/soil their covering.
- Waterloo CSD will provide instruction on proper use of face coverings, hand hygiene before and after putting on/taking off face coverings, proper disposal, proper cleaning of reusable coverings, and that face coverings should never be shared.
- Students and staff may use transparent face coverings if it is necessary to see the mouth movement, i.e. for speech therapy.
 - Staff will be required to use face coverings during instruction.
 - Staff may need to wear alternative face coverings to create accessibility for students with hearing needs. Microphones and other audio equipment may also be used to increase accessibility to teacher instruction.

Management of Ill Persons:

- Students and/or staff with symptoms will be sent to the WHS Health Office immediately.
- If the nurse is not available, the student/staff member will be sent home for follow up with a health care professional.
- If a student/staff member develops symptoms through the school day, they are required to report to the WHS Health Office immediately. Based on the evaluation by the school nurse, they may be required to leave school and follow up with a health care professional.
- **Students and/or staff presenting symptoms will be symptom free without medication for 24 hours before returning to school and are encouraged to consult with their health care professional. Depending on the situation, the school Health Office may require that students return to school after consulting with their health care professional.**
- Any reports made to the school nurse by staff about suspected cases of COVID-19 must be done confidentially and in accordance with FERPA and Education Law 2-d.
- Individuals that display symptoms of COVID-19 must be kept six feet apart and isolated from the rest of the school population.
- Those waiting to be sent home will stay in isolation. Multiple people can be in this space if social distancing can be maintained.
- All areas that the individual may have encountered will be cleaned and disinfected.
- Students will be escorted to their parent/guardian outside the school building by a school nurse or staff member wearing PPE.
- The parent/guardian needs to contact their health care provider for follow up care and guidance.
- Symptomatic students are required to stay home unless otherwise directed by the health care professional.
 - This individual may return to school if discharged by a health care professional, or if their fever is gone for 24 hours without the use of fever reducing medicine, and they feel well for the 24 hours.
 - Students returning to school after displaying COVID-19 symptoms will be evaluated by the school Health Office before returning to classes. School nurses will also communicate with the family or the student's health care professionals prior to returning to review symptoms.
- If a person has been diagnosed with COVID-19 they may return to school if,
 - It has been a least ten days since the individual first had symptoms.
 - It has been at least three days since they had a fever. (Without using fever reducing medicine.)
 - It has been at least three days since their symptoms improved, including cough and shortness of breath.
- For any COVID-19 positive case, return to school will be coordinated with the Seneca County Health Department.

Cleaning and Disinfecting:

- School wide cleaning will include classrooms, restrooms, cafeterias, libraries, gymnasium, fitness center, and buses.
- During transition time, after each block the classroom teacher will spray desks and chairs that were used- following cleaning protocols prior to next class entering. The next class to enter will sit in opposite seating (odd/even seating).
- There will be frequent disinfection of high-touch surfaces, i.e. door handles, grab bars, railings, faucets, desks, tables, etc.
- Waterloo High School will identify cleaning and disinfection frequency for each area type.
 - After students enter the building, all areas must be disinfected where students have passed through.
 - Bathrooms to be cleaned at least two times per day throughout the school day. Disinfected once per day by second shift.
 - If copy room is being used please frequently disinfect unless other staff is tasked to do this after use.
 - If and where parents can enter the building, disinfect throughout the day.
 - Keep floors in the hallways cleaned daily to eliminate dust and particles. (COVID attaches to particulates)
 - Clean desks, chairs, tabletops, counters, pencil sharpeners, phones. All these items need to be disinfected after they have been cleaned with proxi.
 - Classroom floors dust mopped daily. Wet mop classroom floors as much as possible to keep dust to a minimum.
 - Disinfect handrails twice per day, cleaned with proxi and disinfected by second shift for the next school day.
 - Masks are required to be worn while cleaning. If you need a mask break, please be respectful of others. Go outside and get fresh air if needed.
 - All facilities staff are required to wear gloves when cleaning to reduce the possibility of contracting viruses.
- Building Maintenance Personnel will maintain logs that include the date, time, and scope of cleaning and disinfection in a facility or area.
- All cleaning staff will wear appropriate PPE to protect them while they do their job.
- Students will not be present or assist in the cleaning and disinfecting of areas.
- Building ventilation filters will be changed on a set schedule.
- Electronics should be cleaned per the manufacturer's instructions.
- Shared Athletic, Physical Education, Science, Art, and Technology equipment should be cleaned between uses per the manufacturer's instructions.
- The WHS Health Office cleaning will occur after each use of:
 - Cots
 - Bathroom

- Health office equipment
- Students will not be sent to or admitted into the WHS Health Office without a clear medical need.
- If students go to the cafeteria to receive a school lunch, they will not touch any food or items in the cafeteria. Food Service staff will handle the food and will have cashless purchase of food. Students will eat food in classroom and if traveling to the cafeteria they will be escorted by staff (as a class).
- Interior school doors cannot be propped open if it violates fire code.

Safety drills:

- Education Law 807 requires schools to conduct eight evacuation drills and four lockdown drills each school year. A school may modify their drill procedures to minimize the risk of spreading infection.
- Students will be instructed and reminded that in the event of an actual emergency requiring evacuation or lockdown, that the priority will be getting to safety. In this event, social distancing is not the priority.
- Evacuation drills will be conducted in such a way as to minimize the number of students exiting the building at one time. Staff will also ensure that students are maintaining social distancing throughout the evacuation drill.
- Lockdown drills will be conducted as a review of proper procedure, so all students are fully versed with the expectations if a real lockdown was needed. For the drills, social distancing will be maintained.

Attention must be given to making sure there is equity with students and the types of drills especially in a hybrid instruction model where half of students are off campus.

Transportation

School buses will be cleaned and disinfected in accordance with state guidelines.

Students are expected to maintain social distance at the bus stop before being picked up.

All students who ride the bus will always be expected to wear a mask while on the bus.

All students will be socially distanced while riding the bus.

Arrival

When the bus arrives at school, students will be let off the bus in an orderly manner to maintain social distance in the aisle and as they exit the bus.

When buses arrive at the same time in the morning, the drivers will coordinate with each other so that all of the students on one bus are allowed to exit the bus and move toward the main entrance before students from the other bus are allowed to exit their bus.

When walking from the bus and into the school, all students will always be expected to maintain social distance. Staff will be on hand to assist with this process.

Students will report directly to their first block class upon arriving to school. Students will be able to pick up breakfast to-go in the café and bring to their first block class.

Dismissal

Students who ride the bus will be dismissed at the end of the day, by grade level to reduce the number of students in the hallway. Walkers and drivers will be dismissed after busers to further reduce hallway congestion.

All students are expected to maintain social distance throughout the dismissal process. Staff will be on hand to assist with this process.

Communication with Families

Regular and frequent communication between schools, families, and the wider community has always been an essential element of effective family and community engagement. With all the uncertainty surrounding COVID's spread and its impact on local communities, communication and family engagement will be more important than ever this year. When families, schools, and communities work together and keep each other informed, students are more successful, and everyone benefits.

Waterloo High School will work together with families to foster trust and instill confidence. Building these strong relationships takes regular, frequent, and transparent two-way communications. These communications should be clear and consistent, and families should be encouraged to engage in the process.

Communication with families will continue through Connect Ed communications: phone and email. In addition, our teachers will update Schootool with grades at least once per week so families can monitor academic progress.

Families are encouraged to contact the school at any point if needed. Contact information for all staff can be found on our school website at www.waterloocsd.org. The "Staff Directory" is in the "District" drop down menu on the main District page and in the "Our School" drop down

menu on the High School page. Parents/guardians are encouraged to contact their child's teacher(s) for anything related to specific classes. Our school counselors are also available to assist families.

Waterloo High School: (315) 539-1550

Principal: Mary.Thomas-Madonna@waterloocsd.org

Student Breakfast and Lunch

Breakfast and lunch will be served each day. To ensure social distancing, we are using a cashless system this year. All meals will be "grab and go" take out style. All condiments and silverware will be wrapped. Students who wish to get breakfast in the morning will pick it up and report directly to their first period class.

For lunch, students will be escorted in small groups (with their Tribe) to the serving area. This process will be staggered, with tribe groups taking turns getting their lunches to maintain social distancing. 6-foot markings will be on floors to guide students through the serving area. All items will be served by staff only. Students will then return to their Tribe classroom to eat their lunch.

Students who bring a lunch to school will walk with their Tribe to the serving line (as described above) to ensure supervision and to give them an opportunity for physical movement.

Students will be instructed to wash/sanitize hands before and after meal service. Hand washing signs and videos will help promote this activity. Sharing of food will be prohibited.

There will be no seating for breakfast or lunch in the cafeteria.

Social Emotional Well-Being

As school and district personnel adapt to environments that result in substantially less time spent interacting in-person, ensuring intentional and meaningful inclusion of social emotional learning (SEL) across all aspects of operating strategies is critical to support the well-being and success of students, staff, and families.

Our focus as students return is to build relationships and rapport to start the school year. Tribe Time will continue to focus on building connections and supporting students and our Pride Traits.

Our primary focus on the first day of school will be supporting the social and emotional well-being of our students. Students will begin their first day with their Tribes. Tribe Time has been part of our normal daily schedule and serves as a home-base for students, becoming their “school family” as they build trusting relationships with their peers and their Tribe Time teachers. Tribe Time is the heart of our school community which supports students as they demonstrate what it means to be Respectful, Responsible, Engaged and Safe.

On the first day of school, Tribe Time teachers will facilitate a variety of activities to:

- Welcome students back to school
- Establish positive relationships among students
- Reinforce school expectations related to health and safety (social distancing, masks, procedures for bathroom, meals, hallway transitions, etc.)
- Play some fun games

After the first day of school, we will continue to monitor and support our student’s social and emotional well-being throughout the school year.

If at any point in time, we need to switch to full-time remote learning (school closure) we will continue to monitor and support our student’s social and emotional well-being through a variety of means.

Attendance and Chronic Absenteeism

Students are expected to attend school every day when school is in session, whether in-person or remotely using their school laptop. Attendance will be taken daily for both in-person and remote learning, and parents will be notified if students fail to attend.

In situations where a student is chronically absent, school staff will partner with families and other support personnel as needed to address the situation and help the student engage more productively. The New York State Education Department (NYSED) threshold for being considered chronically absent is 10% of the number of days that school has been in session up to that point in time.

Teaching and Learning (including academic interventions and grading)

In accordance with the NYSED guidelines for reopening schools, Waterloo High School will continue to provide equitable instruction for all students and daily interaction between teachers and students.

Based on feedback from students, parents, and staff, on the days of the week that students are learning from home they will still follow their school schedule and attend classes virtually using their school laptop. Therefore, during remote learning all students participate in “synchronous” instruction with their teacher. Attendance both in school and while learning from home will be mandatory for all classes.

Based on feedback received, we felt it was critical to simplify remote instruction and digital access. Schoology will be used for all classes to allow teachers, students, and parents a single point of access for course information and instructional materials. For virtual conferences and live remote learning, staff and students will be using Microsoft Teams Meetings.

Shortly after returning to school, all students will complete benchmark assessments to help teachers identify student strengths along with any learning gaps that will need to be addressed. Extra support will be provided to students as needed to help them overcome any learning gaps and learn new grade-level material. Additional intervention services may be recommended in person on Wednesdays or through remote instruction, virtually on Microsoft Teams Meetings from 2:00-2:45 p.m. daily.

Teachers/Staff will provide students with regular feedback on their assignments and on their progress toward learning targets. Assignments and test/quizzes will be graded on a 100-point scale consistent with our practice as a school before the COVID pandemic. Our focus as a school will be on all students working toward mastery of grade-level standards.

Due to the social distancing requirements for Chorus and Band (singing or playing a woodwind instrument requires 12 feet of separation), rehearsals for these performance groups will take place in the auditorium where there is more space. Physical Education classes have the same social distancing requirements during aerobic activity (12 feet) and will be held outside as often as possible or in the gym as needed.

Students will not share school supplies (including Art supplies for those students in an Art class). Waterloo High School will provide each student with all the school supplies they need for the school year.

For elective or core courses that require use of large equipment (examples: microscopes in science, table saw for technology for example), students will be provided gloves and cleaning protocols will be in place to ensure everyone’s safety.

Athletics and Extracurricular Activities

The New York State Department of Health (NYSDOH) [“Interim Guidance For In-Person Instruction At Pre-K To Grade 12 Schools During The COVID-19 Public Health Emergency”](#) (July 13, 2020) states:

“Extracurriculars: Policies regarding extracurricular programs and which activities will be allowed, considering social distancing PPE usage, and cleaning and disinfection, as well as risk of COVID-19 transmission (e.g. interscholastic sports, assemblies and other gatherings) Policies should consider how to maintain cohorts if applicable or members of the same household. Responsible Parties should refer to DOH’s [“Interim Guidance for Sports and Recreation During the COVID 19 Public Health Emergency”](#) to assist in development of these policies however, interscholastic sports are not permitted at the time of publication of this guidance, and additional information on athletic activities is forthcoming.”

According to the NYSDOH (July 13, 2020), *“interscholastic sports are not permitted...additional information on athletic activities is forthcoming.”* The NYSPHSAA will attempt to preserve all athletic seasons for the 562,000 student-athletes who annually participate in interscholastic athletics during the 2020-2021 school year.

Pending forthcoming guidance from the NYSDOH, the NYSPHSAA will provide member schools with a list of sports to be played at an appropriate time during the 2020-2021 school year taking into consideration sport risk assessment, social distancing protocols as well as CDC and NYSDOH guidance.

Waterloo High School will restrict and/or limit the use of school facilities to district/school sponsored extracurricular activities and groups.

We will maximize the use of technology and online resources to create or continue some extracurricular activities that may not need or limit person-to-person contact.

All extracurricular activities that use school facilities will be required to follow State and local health and safety protocols and must comply with applicable social distancing requirements and hygiene protocol.

Finger Lakes Technical Career Center (FLTCC) and New Visions Programs

Students attending FLTCC programs will be bused five days per week to the program at the Tech Center. Remote instruction will be either synchronous (with instructor) or asynchronous. If conflict arises between WHS and FLTCC schedule, asynchronous instruction may be approved by administration.

The Tech Center will be open for in-person instruction 5 days a week at the usual start and end times. This year only, students will be issued a pass to drive to FLTCC. To obtain permission to drive, students must obtain permission from parent and principal at Waterloo High School and a parking registration must be completed to do so. Students are not allowed to transport other students.

Students will be required to be masked while at FLTCC.

Students will attend the Tech Center at normally scheduled times (AM or PM). Due to block scheduling at the High School, this may require asynchronous instruction on some days. Teachers will record classes for you on Microsoft Teams to view on days when you miss class due to attendance at FLTCC.

Specific questions regarding FLTCC (Tech Center) can be directed to Tom Mitchell, Assistant Principal:

Thomas.Mitchell@waterloocsd.org or (315) 539-1550

Miscellaneous Information

- All students are encouraged to bring a water bottle to school when they are in class, a water bottle will be provided with school supplies this school year. Drinking fountains will be shut off for safety reasons, but water bottle filling stations will be operational.
- Students will wash hands/use hand sanitizer when they enter the classroom, when using bathrooms, before and after lunch.
- Students will all have their own 1:1 device and will be responsible for bringing it to school when using the Hybrid learning model. Textbooks can and should be left at home. Digital access to most texts we use are available.
- Students will not be using school lockers or gym lockers.
- Parent/guardians who transport students should drop off between 7:15-7:30 a.m. Pick up will occur between 1:15-1:30 p.m. As the buses enter students will be let off the bus using social distancing.
- Staff will be present outside assisting the safe arrival and departure of students.
- Masks will always be worn with breaks scheduled. Students not able to wear a mask will need a medical note from a doctor.



HIGH SCHOOL

BE ENGAGED

BE RESPECTFUL

BE RESPONSIBLE

BE SAFE